



**P.G DEPARTMENT OF STUDIES IN COMMERCE**

**Re-Accredited at 'B' by NAAC**

# **Annual Quality Assurance Report (AQAR) 2017-18**

**Submitted to**



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्**

**विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

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**B.R.TAMBAKAD ARTS,COMMERCE& SCIENCE FIRST GRADE COLLEGE,**

**Haveri: Dist**

**HIREKERUR - 581 111**

**Karnataka State.**



**P.G DEPARTMENT OF STUDIES IN COMMERCE**

**Re-Accredited at 'B' by NAAC**

Ref No.: NAAC/AQAR/204/2017-18

Date: 26-08-2018

**To,**

**The Director,**

National Assessment and Accreditation Council,

Nagarabhavi,

Bangalore-560 072.

Respected Sir,

Sub: Online Submission of the Annual Quality Assurance Report 2017-2018.

With reference to the subject cited above We are Submitting the AQAR 2017-18 online on 26<sup>th</sup> August 2018. we request you to kindly accept the AQAR.

Thanking you,

Your's faithfully,

**Prof. S.B.CHANNAGOUDRA.**

**Principal**

**B.R.TAMBAKAD ARTS,COMMERCE& SCIENCE FIRST GRADE COLLEGE,**

**VIDYA NAGAR**

**HIREKERUR-581 111.**

## **Part – A**

# Institution Details

# The Annual Quality Assurance Report (AQAR) of IQAC

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## Part – A

AQAR for the year

2017-18

### 1.Details of the Institution

1.1 Name of the Institution

B.R.TAMBAKAD ARTS, COMMERCE& SCIENCE FIRST  
GRADE COLLEGE HIREKEUR DIST: HAVERI.

1.2 Address Line 1

Vidyanagar,Hirekerur

Address Line 2

HIREKERUR

City/Town

HIREKERUR DIST: HAVERI

State

KARNATAKA

Pin Code

581 111

Institution e-mail address

[principalbrtcollege@gmail.com](mailto:principalbrtcollege@gmail.com)  
[channagoudra@gmail.com](mailto:channagoudra@gmail.com)

Contact Nos.

08376-283512 M.No: 9448789390

Name of the Head of the Institution:

Prof.S.B.Channagoudra

Tel. No. with STD Code:

08376 - 283512

Mobile:

9448789390

Name of the IQAC Co-ordinator: Prof.C.H.Nandihalli

Mobile: 9448867817

IQAC e-mail address: [chnandihalli@gmail.com](mailto:chnandihalli@gmail.com)

1.3 NAAC Track ID T.No 15250

1.4 Website address: [www.htvssbrtcollege.com](http://www.htvssbrtcollege.com)

Web-link of the AQAR: [www.htvssbrtcollege.org/AQAR2017-18.pdf](http://www.htvssbrtcollege.org/AQAR2017-18.pdf)

#### 1.5 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B++</b>	-	2007	30-03-2012
2	2 <sup>nd</sup> Cycle	<b>B</b>	2.17	2013	07-07-2018
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC : 01/07/2012

#### 1.7 AQAR for the year

2017-18

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2016-17 26-08-2017(DD/MM/YYYY)

### 1.9 Institutional Status

University ☒ State ☐ Central Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing Totally ☐ Self-financing ☒

### 1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

P.G. DEPARTMENT OF STUDIES IN COMMERCE (M.Com)

### 1.11 Name of the Affiliating University (*for the Colleges*)

KARNATAK UNIVERSITY,  
DHARWAD.

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## 2.IQAC Composition and Activities

2.1 No. of Teacher

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

01

Faculty

01

Non-Teaching Staff Students

01

Alumni

01

Others

00

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

## (i) No. Of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Institution Level
04	-	-	00	04

## (ii) Themes

- Workshops for technical staff.
- Workshop on demonetization.
- Workshop for students on personality development.
- Workshop for science staff.

## 2.14 Significant Activities and contributions made by IQAC

- Orientation program for first year students.
- Induction program for first year PG students.
- Organizing Special lectures / Orientation programmes / Seminars / Conferences/ Workshops.
- Faculty Improvement Workshops / Programmes .
- National Festivals, Founders' Day & Graduation Day.
- Motivating teachers to actively involve in research work.
- Inspiring faculty members to present papers in Seminars / Conference & Publication.
- Organizing innovative fests by Arts, Com & Science Streams.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

Plan of Action Achievements	Achievements
• Proposal for financial assistance from UGC for IQAC.	• Awaiting sanction from UGC.
• Effective utilization of ICT facilities	• Teachers were made to utilize effectively to the best
• Proposal for National level seminars, Workshops and conferences.	• The planned programs commenced from This academic year.
• Modernization & up gradation of Botany and zoology labs.	• in progress
• Organising department wise conferences/seminars	• Executed
• Faculties are initiated to present Papers / Articles in the National, International conference and seminars	• Regularly providing facilities to participate & present Research papers in National & International seminars & Conference
• Organizing innovative fest Organized	<ul style="list-style-type: none"> <li>• Arts – 'Kala habba'</li> <li>• Commerce – 'Commerce day'</li> <li>• Science – 'Science day'</li> <li>• M.Com – 'Fun week'</li> </ul>

## 2.16 Whether the AQAR was placed in statutory body

Yes

☒

No

☐



Provide the details of the action taken

- ❖ Suggestion to Start more PG Courses – because of space constraint we have not started.
- ❖ Suggestions to involve more faculty in research – Faculties are supported to involve in research and project work
- ❖ Suggestion to involve Students academic and non-academic projects - Faculties are assigned to execute the task.

# Part – B

## Curricular Aspects

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01		01	
UG	15	-	15	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	<b>16</b>	<b>-</b>	<b>16</b>	<b>-</b>
Interdisciplinary				
Innovative				

##### U.G. Programmes

Course	Programmes	
<b>B.A.</b>	H.E.P.	<b>Self Finance</b>
	H.Edn.S.	
	K.G.S.	
	H.Eng.S.	
	H.Eng.G.	
	H.Eng.P.	
	H.K.G.	
	H.K.S.	
	H.U.G.	
	H.U.P.	
	H.U.S.	
	H.K.P.	
	H.Eco.G.	
	H.Eco.S.	
<b>B.Sc.</b>	P.C.M.	<b>Self Finance</b>
	C.B.Z.	
	P.M.Cs	
<b>B.Com.</b>		<b>Self Finance</b>

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

**Table – 1: Core-Options and Elective-Options of UG – Courses.**

Sl. No	Particulars	Basic Subjects	Optional Subjects			Compulsory Subjects
1.	<b>B. A/B. Sc I &amp; II Semester</b>	English (Compulsory) Kannada/Urdu/Hindi (Any one)	* For B. A:			I-Semester
			History, Education	Kannada English Economics Urdu	Pol. Science Geography Sociology	Indian Constitution
			* For B. Sc:			II-Semester
			Physics Chemistry Mathematics	Chemistry Botany Zoology	Physics Mathematics Comp - Science	Human Rights & Environment Studies
2.	<b>B. A/B. Sc III &amp; IV Semester</b>	English (Compulsory) Kannada/Urdu (Any one)	-do-			III-Semester Personality Development
						IV-Semester Computer Applications
3.	<b>B. A/B. Sc V &amp; VI Semester</b>	Kannada/Urdu (Any one)	-do-			-Nil-
4.	<b>B. Com – I Semester</b>	English (Compulsory) Kannada/Urdu/Hindi (Any one)	Financial Accountancy -I Secretarial Practice Managerial Economics - I Principles of Marketing			Indian Constitution
5.	<b>B. Com – II Semester</b>		Financial Accountancy - II EDP Managerial Economics - II Computer Application in Business - I Business Communication Skills			-Nil-
6.	<b>B. Com – III Semester</b>	---	Corporate Accountancy – I Business Statistics – I Monitory Economics Accountancy Theory Business Environment Principle and Practice of Management Computer Application in Business - II			-Nil-
7.	<b>B. Com – IV Semester</b>		Corporate Accounting – II Business Statistics – II International Economics Indian Financial System Modern Banking			-Nil-

			International Business Computer Application in Business - III	
8.	<b>B. Com – V Semester</b>	---	Principal of Finance / Management Human Resources Management Principles & Practice Auditing Indian Economy Computer Applications in Business – IV Cost Accounting P-I Income Tax P-S	-Nil-
9.	<b>B. Com – VI Semester</b>		Industrial Economics Business Communication Financial Service Principle of Management Accounting Computer Application in Business – V Cost Accounting P-II Income Tax P-II	-Nil-

1.3 Feedback from stakeholders\*Alumni ☒ Parents ☒ Employers ☒ Students ☒  
(On all aspects)

Mode of feedback:Online ☐ - Manual ☒ Co-operating schools (for PEI) ☐ -

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**Revision of Syllabus**

SL. NO	NAME OF THE COURSE	NAME OF SUBJECT
1.	<b>B.Sc.</b>	---
2.	<b>B.Com V</b>	---

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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## CRITERION - II

# Teaching, Learning & Evaluation

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
27	27	-	-	10

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

10

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	5	10
Presented papers	-	40	5
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Monitoring the performance of the student in academic matters.
- Remedial classes for slow learners.
- Tracking the students attendance
- Bringing student's attendance and academic record to the notice of the parents.
- Guide students to choose electives
- Provide personal counselling
- Motivating the students to participate in social activities.
- Counsellors are appointed and they provide counselling in the college
- Counsellors are utilized to counsel students in the hostel
- Psycho – Social counselling is also arranged for students who are in need of it.

2.7 Total No. of actual teaching days  
During this academic year

190

2.8 Examination/ Evaluation Reforms initiated by the Institution(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per Karnataka University guidelines

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0 (BOS)	0 (BOE)	1 (CDW)
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2.10 Average percentage of attendance of students

85.00%
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2.11 Course/Programme wise distribution of pass percentage : 2017-18

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass
B.A. VI Sem	164	76	56	07	-	-
B.Com.VI Sem	85	31	29	06	-	-
B.Sc. VI Sem	28	04	03	03	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- a) Subject wise feedback from students.
- b) Students' feedback about the institution and its activities.
- c) collected students' , Parents' opinion and suggestion for the positive changes in the college environment.
- d) Parents' meetings conducted.
- e) Meetings are organised for the parents with class representative top, average and below average students.
- f) Feedback is collected from the toppers, average and below average students with regard to progress of class work, teaching methodologies and examination system etc., by the Heads of Departments.



### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programs</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Program	-
HRD programs	-
Orientation programs	-
Faculty exchange program	
Staff training conducted by the university	1
Staff training conducted by other institutions	06
Summer / Winter schools, Workshops, etc.	12
Others	10

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	Nil	Nil	Nil
Technical Staff	0	Nil	Nil	Nil

### CRITERION - III

# Research, Consultancy & Extension

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Initiates permanent lecturers to involve in research.
- Initiates teachers to take up MRP's
- Publicise & Encourage teachers to take up various research grants available from different organizations.
- Inspires students to undertake project work and PhD programme.
- Motivated students' to work in different research, project of private sectors in collaboration with HTVSS.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range  -  Average  -  h-index  -  Nos. in SCOPUS  -

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number				01	01
Sponsoring agencies				K.U.D.	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution  
who are Ph.D.Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness program on water conservation on World Water Day.
- Organized one week Yoga Camp .
- Students' and faculties initiated green world program by planting at different schools.
- Rallies and awareness programs as a part of social responsibility were organized by the NSS unit.
- The NSS unit of the college has organized camps like health checkup, blood donation
- Gender Sensitization Program.
- Awareness program for college discontinued students'.
- NSS Annual Camp.

## CRITERION - IV

# Infrastructure & Learning Resources

## Criterion – IV

### 4.Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.12	-	-	-
Class rooms	20	-	MANAGEMENT FUND	2 Lakh
Laboratories	4	1	MANAGEMENT FUND	-
Seminar Halls	1	-	MANAGEMENT FUND	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library

##### **Computerization of Administration**

- Office Fully automation with VisonInfo software
- LAN-Sharing data through computer
- Instant communication regarding information and notices to students, Parents and staff members through SMS.

##### **Computerization of Library**

- Accession registers are digitized
- Installation of latest version of “vision info” software
- OPAC (Open Public Access Catalogue)
- Search Facility through Title, Author, Cost, Size, Type, and Volume of the book.
- Antivirus protection to the systems at library
- Bar code reading system of books and students’ data



#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13542	1371837	385	54829	13927	1426666
Reference Books	334	38014	41	10909	375	48923
e-Books	-	-				
Journals	08	10000	03	2700	11	12700
e-Journals	-	5000				
Digital Database	-	150000				
CD & Video	-	-				
Others (specify)	-	42000				

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	15	12	05	-	-	03	-	-
Added	10	07	05	-	-	03	-	-
Total	25	19	10	-	-	-	-	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Training for Administrative Staff 1
- Use of ICT for Teachers – 1
- Students in ICT 1

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	11.2
iii) Equipments	4.72
iv) Others	2.19
<b>Total :</b>	<b>18</b>

## CRITERION - V

# Student Support & Progression

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Through organizing Orientation Program for First Degree Students .
- Through interactions with the stake holders .
- Through Alumni Meeting.

#### 5.2 Efforts made by the institution for tracking the progression

##### **Monitoring students' progress during the semester:**

- Day to day attendance in theory & lab classes and intimation to the parents
- Day to day monitoring of laboratory practical work and assessment.

##### **Monitoring progress semester after semester:**

- The performance of the student in the end semester examination is monitored and if there are some backlogs, remedial classes are conducted for backlog subjects if necessary.

The following employability enhancement programmes are conducted for tracking the progression:

- 1) Improving oral & written communication skills
- 2) Analytical and Reasoning skills
- 3) Soft skills & team skills
- 4) Computer skills and Technical skills
- 5) CRT Programs

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
793	64	-	-

#### (b) No. of students outside the state

-
---

#### (c) No. of international students Men

-
---

%
-

#### Women

-
---

%
-

Last Year- 2016-17						This Year- 2017-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
46	196	93	640	01	976	48	187	69	489		793

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Better study materials made avail at library for job preparation.
- Information and Technology access is provided to be in touch with recruitments.
- Institution is continuously organizing campus recruitment programmes.
- Faculty members are providing best level information and coaching for preparation of different recruitments.

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

- A separate Placement cell is established for career guidance.
- A separate student counselling centre with a full time counsellor is available to students.

No. of students benefitted

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	130	10	70

#### 5.8 Details of gender sensitization programmes

- International Women's Day celebrations
- Women's Cell is in operation in the college.
- Various competitions are held for girls separately.
- The lady faculty is sponsored to attend women centric seminars and workshops

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level

7

National level

00

International level

-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

1

National level

-

International level

Cultural: State/ University level

-

National level

-

International level

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	50	1.50.00=00
Financial support from government	579	19.23.858=00
Financial support from other sources	09	14.640=00
Number of students who received International/ National recognitions	-	-

#### 5.11 Student organised / initiatives

Fairs : State/ University level

-

National level

-

International level

-

Exhibition: State/ University level

-

National level

-

International level

-

5.12 No. of social initiatives undertaken by the students

-

5.13 Major grievances of students (if any) redressed:

**Grievance :** need of more time and coaching for sports.

**Reddressed :** Coach is allotted for coaching sports.

## CRITERION - VI

# Governance, Leadership & Management

## **Criterion – VI**

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

#### **OUR VISION...**

“To achieve academic professional excellence with career building.”

#### **OUR MISSION**

“To create self confidence and co-operation among the students community through education with an emphasis on competitive spirit to face the global challenges.”

6.2 Does the Institution has a management Information System

##### **YES**

- To manage the organization efficiently and effectively by using its primary components like hardware, software, data, procedures and people.
- To analyze and facilitate strategic and operational activities
- To study how individuals and groups evaluate, design, implement, manage and utilize the systems to improve effectiveness of decision making.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Since our institution is affiliated to Karnataka University, the curriculum developed by the Karnataka University is followed.
- Faculty appointed as members of participate on curriculum design, development and revision.

### 6.3.2 Teaching and Learning

- Implementation of audio-visual teaching methods through seminar halls.
- Organizing conferences, seminars, workshops and guest lectures.
- Deputation of students and faculty for conferences, seminars and workshops.
- Remedial classes, student counseling and internal tests are being conducted on a routine basis.
- Organizing student seminars on recent trends and developments in respective subjects.

### 6.3.3 Examination and Evaluation

- Since our institution is affiliated to Karnatak University, examination and evaluation procedure adopted by Karnatak University is followed
- Many of our faculty members appointed as involve in smooth conduct of examination and evaluation.
- Guiding students to apply for photo copy of answer scripts, evaluation of received answer script, apply for revaluation and challenge evaluation.

### 6.3.4 Research and Development

- Encouragement for student projects like Science, exhibitions, and documentaries
- Encouraging and providing necessary infrastructure to pursue minor research, NET/JRF, SLET, Ph.D. by faculty
- Involvement of students in research projects taken by faculty members.
- Institution supports and provides financial assistance to students and faculty to participate and present papers at the State/National/ International level seminars /conferences.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

#### **Library :**

Institution has procured

- 13927-Text books
- 375-Reference books,
- 02-E-books,
- 11-Journals
- 01 -E-Journals
- CD & Video.



<p>ICT:</p> <p>Physical Infrastructure:</p> <ul style="list-style-type: none"> <li>• Institution has installed CCTV cameras in all class rooms.</li> </ul>
<p>Instrumentation:</p> <p>All labs are upgraded by procuring new instruments like:</p> <ul style="list-style-type: none"> <li>• simple Micro scope -05</li> <li>• compound Micro scope -05</li> <li>• GM Counter - 01</li> </ul>

#### 6.3.6 Human Resource Management

<ul style="list-style-type: none"> <li>• Human Resource is effectively &amp; efficiently managed by the Management, However Principal has power to monitor and motivate the employees of the college.</li> </ul>
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#### 6.3.7 Faculty and Staff recruitment

<ul style="list-style-type: none"> <li>• Maintaining transparency in recruitment of eligible candidates in consultation with Management as per government regulations.</li> <li>• News paper advertisement.</li> <li>• Scrutiny of documents.</li> <li>• Interview by expert panel.</li> <li>• Demo classes and student feedback.</li> </ul>
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#### 6.3.8 Industry Interaction / Collaboration

<p>The initiatives taken by the institution for collaboration with other research organizations and industry.</p> <ol style="list-style-type: none"> <li>Two Industry collaborations have been established .</li> <li>Special Lectures were arranged with Industry Experts.</li> </ol>
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#### 6.3.9 Admission of Students

<p>The Institution ensures wide publicity and transparency in the admission process.</p> <ol style="list-style-type: none"> <li>Inviting students of nearby schools and colleges to the exhibitions organized by the institution</li> <li>Publishes the annual prospectus .</li> <li>Has active college website.</li> <li>Advertises in regional / national dailies.</li> </ol> <p><b>Merit Cum Reservation / Roaster basis.</b></p>
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#### 6.4 Welfare schemes for

Teaching	PF, Health Centre, Transportation, Canteen, Medical Insurance.
Non teaching	PF, Health insurance, Health Centre, E.S.I Contribution, Transportation, Canteen.
Students	Transportation, Health Centre, Canteen, Poor students' welfare fund.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	✓	Academic Council
Administrative	-	-	✓	Governing Body

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☒ No

For PG Programmes Yes ☒ No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Training to Principals' about examination activities.
- Training to staff to conduct and follow university rules.
- Sitting squad appointed by the University in addition to flying squad to keep the daily account of question papers, answer scripts, additional sheets, and recording of any irregularities including malpractice cases.
- Centralized valuation and initiation for quick declaration of results.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University conducted workshops on highlighting the significance of autonomy in affiliated colleges and motivating the affiliated colleges to go for autonomy.

6.11 Activities and support from the Alumni Association

- Arranging for sponsorship for fests and scholarships for eligible students in both academics and sports.
- Meeting of the alumni association held once in a year. The last meeting suggested that some of the alumni voluntarily came forward to train students in the evening in respect of singing and dancing. Alumni have promised to help the students in appointments.

6.12 Activities and support from the Parent – Teacher Association

- Organized regular parent-teachers meet to discuss their wards academic performance, attendance, test performance, behavior, over all progress and also for receiving valuable suggestions.
- Implemented the suggestions given by the parents to enhance quality education, like messaging regarding fest/cultural activities, extra classes on Sunday, daily attendance, monthly shortage of attendance, weekly tests etc.,

6.13 Development programmes for support staff

- Language development programs.
- Health awareness.
- Security and relation management programs.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Maximized the e-work to reduce the paper work.
- NSS has initiated garden and plant growing.
- Pollution free zone.
- Reduced used of plastic at campus.

## CRITERION - VII

# Innovations and Best Practices

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

**The following are the innovations introduced during the year which have created a positive impact on the functioning of the institution**

- **Computer Science** – students are prepared for digital India plan success. Seminars organized to go cashless.
- **Chemistry** – department conducted awareness program for school students Plastic usage.
- **Commerce** – organized the free talk on GST and demonetization.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- Improvements in teaching methods.
- developed more flexible and comfort environment to study in the campus.
- steps taken to improve students' result.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Initiatives taken by the management to promote Best Practices

1. Prathibha Puraskar: The management honors meritorious students by giving them a cash prize of Rs. 5000/-. This motivates other students to excel.
2. The management has decided to provide fee concision to skilled students in sports and culture.
3. special career guidance program.
4. Indian Law Guidance program.
5. Inspiration program to patriotism and blood donating.

7.4 Contribution to environmental awareness / protection

**Activities initiated in the campus for environmental awareness /protections are as follows**

- Maximized the e-work to reduce the paper work.
- NSS has initiated garden and plant growing.
- Pollution free zone.

- Reduced used of plastic at campus.

#### **Energy Saving & Efficient use of Energy**

- Conservation of energy is taken care of electricity through minimal usage by switching Off lights & gas line when not in use.
- Management has taken sufficient measures to install CFLs in prime spots to minimize the Consumption of power.
- All the class rooms are well ventilated that minimize the usage of energy.
- Signboards & slogans are put to educate the students.

#### **conservation of water**

- Rain water collected is utilized for the plants & for cleaning purpose.
- **World water day** celebration is organized to create awareness on meticulous usage of water by department of Chemistry and Geography.

#### **Planting & managing**

- Organized cleanliness program with slogans and skits under Environment Forum.
- Earth day is celebrated by planting saplings in the campus and arranging guest lectures.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### **Strengths:**

- Accreditation by NAAC at 'B++' Level in March31, 2012 and Re – accreditation at 'B' Grade with CGPA 2.17 on July 08, 2013.
- Distance Education under DISTANCE EDUCATION KARNATAK UNIVERSITY DHARWAD is Offered.
- Qualified, experienced and dedicated faculty.

#### **Weaknesses:**

- Need for more Class rooms for workshop/ seminars/conference.
- Need for motivating meritorious students to take up programs in Basic Science.
- Need for more fund for the improvement of the academic up gradation.

**Opportunities:**

- To obtain Autonomous Status.
- Increase in the number of Add on & Value Based Courses.
- Increase in admissions in Basic Science programs.
- Addition of more number of UG & PG programs.
- Services of Alumni to be better utilized.

**Threats:**

- Lack of necessary government support for all programs.

**8.Plans of institution for next year**

- Planning to introduce online attendance system to track students' regularity.
- Constructing new blocks for physical fitness center.
- More coaching to sports interested students to compete at high levels.
- Arrange job fair at campus.
- Introduce banking examination coaching

*Prof. C.H.NANDIHALLI.*

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*The Chairperson, IQAC*